



South African Society of
Archivists

**ANNUAL CONFERENCE
ON
“COLLABORATIVE ARCHIVES AND RECORDS
MANAGEMENT IN THE ERA OF ARTIFICIAL
INTELLIGENCE”**

**Venue: Old Mutual Building, Head Office
Pinelands, Cape Town, Western Cape Province,
South Africa
08 JULY — 11 JULY 2025**

08 July 2025: Pre-Conference Events

08:00 – 15:00 *Pre-Conference Workshop*

Title: *Digitisation of Paper-based Records: Practical Considerations for Archivists*

Facilitator: Ms. Andi van der Westhuizen, Manager:
Archives, UNISA

15:00 – 16:30 *Book Launch*

Title: *Becoming the Mail Room Doctor*

Author: Dr. Vanessa Neo Mathope, UNISA

09 July 2025

08:00 - 08:30: Registration & Tea

OPENING, WELCOME AND KEYNOTE ADDRESS

Chairperson: Ms. Nomaza Dingayo: Western Cape Provincial Archivist

08:30 - 08:40: Welcome Remarks: Programme Director: Western Cape Provincial Archives

08:40 - 08:50: Opening Remarks: INkosi Jongisilo Pokwana ka Menziwa: SASA Chairperson

08:50 - 09:00: Message of Support: Oral History Association of South Africa

09:00 - 09:10: Message of Support: The National Archives and Records Service of South Africa

09:10 - 09:20: Keynote Address: Mr. Ricardo Mackenzie: Western Cape Minister of Cultural Affairs and Sport

09:20 - 09:40: Health Break

SESSION I: Artificial Intelligence (AI)

Chairperson: Prof. Ngoako Marutha, University of South Africa

09:40 - 10:00: Guest Speaker: Strategies for decolonising archives with digital curation: Mr. Richard Higgs, Lecturer: University of Cape Town

10:00 - 10:20: AI in Records Management, Archives and Digital Preservation, Dr. Paul Mullon: COR Concepts

10:20 - 10:40: The one-size-fits-all approach to AI, Dr. Lungile Luthuli: University of South Africa

10:40 - 11:00: The Integration of Artificial Intelligence technologies in the management of records: Opportunities and challenges in Air Traffic Management, Ms. Phindile Bekwa: Air Traffic & Navigation Services, South Africa

11:00 - 11:20: Harnessing artificial intelligence to enhance archival practices: Innovation, challenges and future direction, Ms Lefuno Kgamed, UNISA Archives

11:20 - 11:30: Questions and Discussions

SESSION II: Digital Preservation

Chairperson: Mr. Ashwill Bosman, Western Cape DCAS

11:30 - 11:50: Digital curation for enhanced records management at the National Heritage Council of South Africa: A case study, Ms. Silindile Mzimela: National Heritage Council

11:50 - 12:10: Utilization of emerging technologies in Records Management for women-based township SMMEs, Mr. Xolani S'manga Khanyile, Prof. Velile Jiyane: University of Zululand and Athini Mbalo: KwaZulu-Natal Archives and Records Service.

12:10 - 12:30: Assessing the quality of metadata for digital preservation of audiovisual materials at the Zambia National Broadcasting Corporation (ZNBC), Mr. Abel M'kulaama and Mr. Hilfred Mupila: ZNBC

12:30 - 12:50: End-to-End Digitisation Workflows with Intelligent Document Processing: A Case Study on Archival Document Digitisation Mr. Niklas Zimmer: First Coast Technologies (Pty) Ltd

12:50 - 13:00: Questions and Discussions

13:00 - 14:00: Lunch and Networking

SESSION III: Digital Transformation

Chairperson: Mr. Nkwenkwezi Languza: National Archives and Records Service of South Africa

14:30 - 14:50: Assessment of digital transformation in South Africa, Adv Mphalane Makhura: Independent, Dr. NS Netshakhuma: University of Zululand, and Dr Refiloe Mabaso: Air Traffic and Navigation Services

14:50 - 15:10: Exploring digital transformation practices in South Africa's Provincial Departments of Health, Ms. Mandisa Msomi and Prof. Ngoako Marutha: University of South Africa

15:10 - 15:30: The World Bank Group records management roadmap (2021) in the spotlight: benchmarking principles and practices at City of uMhlathuze Municipality, South Africa., Ms. Ntombinkosi Princess Khoza: City of uMhlathuze municipality and Prof. Francis Garaba: University of KwaZulu-Natal

15:30 - 15:50: Assessing institutional readiness of managing digital archival materials: A case study of the University of the Free State's Archives and Special Collections in South Africa., Mr. Lwazi Daysman Mestile: University of Free State Archives

15:50 - 16:10: The Significance and Impact of Benchmarking in Archival Management: A Case Study of North-West University Archives and Museum, Mr Simphiwe Sithole: North-West University

16:10 - 16:20: Questions and Discussions

10 July 2025

08:00 - 08:30: Registration & Tea

Chairperson: Ms. Maite Manganye: Northwest Provincial Archives

08:30 - 09:10: Guest Speaker: Beyond Metadata: Intelligent retrieval and the new role of AI in Archives and Records Management, **Ms. Yumnna Ocks: University of Western Cape (UWC)**

SESSION IV: Electronic Records Management Systems

09:10 - 09:30: Implementation of the Electronic Content Management (ECM) system in the Limpopo Provincial Administration in line with legal and policy frameworks, **Ms. Lindiwe Magazi: Limpopo Office of the Premier**

09:30 - 09:50: Electronic records management in the public sector: cyber threats and security measures in Africa: A systematic literature review, **Dr. Sheron Ndlovu and Dr. Ndakasharwa Muchaonyerwa: University of Fort Hare**

09:50 - 10:10: Digital preservation at the University of the Free State Archives, **Mr. Lwazi Mestile and Ms. Mathapelo Modise: University of the Free State**

10:10 - 10:20: Securing archives and records through the National Archives and Records Management System (NARMS): The case of Botswana National Archives and Records Services (BNARS) department, **Dr. Nna Motlhasedi: University of South Africa**

10:20 - 10:30: Questions and Discussions

10:30 - 10:50: Health Break

SESSION V: Education and Capacity Building

Chairperson: Ms. Pamela Mbenenge: University of the Western Cape

10:50 - 11:10: From information to insight: Using archival records to develop thinking and research skills, **Ms. Helen Joannides: Western Cape Archives and Records Service**

11:10 - 11:30: Assessing stakeholder perspectives on work integrated learning in Archives and Records Management: The case of the University of Fort Hare, **Ms. Vuyolwethu Ethel Feni-Fete: University of Fort Hare**

11:30 - 11:50: The status of the Archives and Records Management profession in South Africa: An informetric analysis, **Prof. Jan Resenga Maluleka: University of South Africa**

11:50 - 12:10: Enhancing professional growth through mentorship– the South African Society of Archivists structured mentorship programme, **Ms. Phindile Bekwa: Air Traffic & Navigation Services (ATNS) and Dr. Tshepho Mosweu: University of Botswana**

12:10 - 12:30: Deterrents to South African Society of Archivists membership, **Ms. Molatelo Pampa: Central Records Office, University of Witwatersrand and Prof. Ngoako Marutha: University of South Africa**

12:30 - 12:40: Questions and Discussions

12:40 - 13:40: Lunch and Networking

SESSION VI: Legal and Policy Framework

Chairperson: Dr Nikiwe Momoti: Consultant

14:00 - 14:20: The problem of perpetual copyright in South African Archives, **Ms. Andrea Walker, Archivist, Special Collections: UCT Libraries**

14:20 - 14:40: Unpacking the draft National Archives and Records Service of South Africa Amendment Bill, **Ms. Keneilwe Mabapa: National Archives Advisory Council**

14:40 - 15:00: Exploring the legal and policy frameworks for the management of digital records in Botswana and Lesotho, **Dr. Olefhele Mosweu: University of Johannesburg and Dr. Tahleho Tseole: National University of Lesotho & University of South Africa.**

15:00 - 15:10: Questions and Discussions

15:10 - 15:20: SASA Membership Management System, **Mr Tebogo Kgole, SASA Webmaster**

POSTER PRESENTATION- Records managers as key drivers in promoting access to records in Provincial Departments of Limpopo Province, RSA, **Mr. Mojabelo Lesiba Simon: University of Limpopo and Ms. Maite Manganye: North West Provincial Archives**

15:20 - 17:00: SASA Business

11 July 2025

08:00 - 08:30: Registration & Tea

Chairperson: Dr. Mahlatse Shekgola: University of South Africa

08:30 - 09:20: Guest Speaker: **Dr Geraldine Frieslaar: Chief Archivist, New Archival Visions Programme at the Centre for Humanities Research, University of Western Cape**

SESSION VII: Records Management

09:20 - 09:40: Records Management practices through Information Systems in traditional council, **Dr Amogelang. I. Molaudzi: University of Limpopo**

09:40 - 10:00: Managing records at Services SETA: A case study: **Ms Cloris Ngwenya: SETA**

10:00 - 10:20: Records Management practices of traditional healers in South Africa, **Ms. Nokwanda Charity Khanyile: University of South Africa**

10:20 - 10:40: Managing land allocation records at the Mpumalanga tribal authorities in South Africa, **Ms. Innocentia Vidian Khoza: University of South Africa**

10:40 - 10:50: Questions and Discussions

10:50 - 11:10: Health Break

SESSION VIII: Heritage Management

Chairperson: **Ms. Phindile Bekwa: Air Traffic and Navigation Services**

11:10 - 11:30: Voices in the archives: Records Management and the legacy of Robert Sobukwe, **Dr Amogelang I. Molaudzi and Mr. Moshito J. Moshoeu: University of Limpopo**

11:30 - 11:50: Preserving heritage by looking through the history of Free State "Locations" from 1905 until 1960, **Mr Tshitso Challa: Free State archives**

11:50 - 12:10: Promoting preservation of information through appraisal and disposal of records in North West province, **Mr. Frank Mkhize: North West Archives and Record Services**

12:10 - 12:30: Influence of preservation management on risks to audiovisual records in heritage institutions: Modelling climate change disruptions, **Ms. Nthabiseng B. Ncala: University of South Africa**

12:30 - 12:50: Archives and loss: Preserving the heritage of Africa after the UCT Jagger Library fire, **Ms. Ciini Tapfuma: University of Cape Town and Dr. Sidney Netshakhuma: University of Zululand**

12:50 - 13:00: Questions and Discussions

13:00 - 14:00: Lunch and Networking

14:00 - 17:00: ANNOUNCEMENTS AND EXCURSION

18:00 - until late GALA DINNER AND BOOK LAUNCH